

Trax Express Systems Ltd  
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## Fuel and Energy Surcharge Policy

Effective Date: 24.08.2024

### Introduction

The Fuel and Energy (F&E) Surcharge Policy (hereinafter referred to as the “Policy” outlines the guidelines and procedures for implementing fuel and energy surcharges for our valued customer base. The purpose of this Policy is to provide transparency and clarity regarding the calculation and application of surcharges based on fuel and energy costs.

### Base Fuel & Energy Surcharge

The base F&E Surcharge is set at 6.0% and is in addition to all prices provided to our customers unless stated otherwise. The surcharge covers the anticipated costs associated with fuel and energy consumption.

### Emergency F&E Mechanism

In instances of inflated and escalating fuel and or energy prices, an emergency F&E Mechanism applies. The purpose of this mechanism is to ensure a fair and equitable approach to managing increased costs resulting from volatile market conditions. The emergency F&E Mechanism will be communicated and applied as necessary.

### The Calculation of Emergency F&E Surcharge

The calculation of emergency F&E Surcharge is directly linked to the UK Government Weekly Fuel Price Index, which can be found at <http://www.gov.uk/government/statistics/weekly-road-fuel-prices>. The surcharge is determined by the difference between the current fuel price and the threshold of £1.30 ex VAT per litre of diesel.

For every 1p increase in fuel price above the £1.30 ex VAT per litre of diesel, a surcharge of 0.25% will be applied. The calculation will be performed weekly, taking into account the latest available data from the UK Government Weekly Road Fuel Index.

### Communication and Application

The F&E surcharge is clearly displayed on invoices and other relevant documentation provided to our customers, ensuring transparency and accountability.

### Review and Revision

This policy will be periodically reviewed to ensure its effectiveness and relevance. We reserve the right to revise and update this Policy as needed.

### Conclusion

The Fuel and Energy Surcharge Policy aims to provide a fair and transparent approach to managing fuel and energy costs. We are committed to keeping our customers informed about any surcharge adjustments resulting from volatile market conditions.

Should you have any questions or require further clarification regarding this Policy, please do not hesitate to contact one of the team.

Thank you for your continued partnership.

Trax Express Systems Ltd